

**Bloomington**  
**Township Trustee**

APPOINTMENT DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

All adults (over 18) in the household must come in for the appointment.

Caseworker: Carilyn Dillman/Debbie Harding

\*If you are going to be more than 15 minutes late contact the caseworker listed above\*

**DOCUMENTS YOU MUST BRING WITH YOU:**

- Your completed application.
- Picture identification cards for all adults 18 and over.
- Social Security cards for all household members.
- A copy of your current lease and all utility bills.

**For the date range of \_\_\_\_\_ to \_\_\_\_\_, bring:**

- Proof of income:
  - Payroll income – check stubs or a letter from employer
  - Proof of monthly Social Security amount (award letter)
  - TANF and/or Food Stamp case number or benefit letter
  - Proof of unemployment benefits
  - Child support received

**For the date range of \_\_\_\_\_ to \_\_\_\_\_, bring:**

- Proof of paid expenses (Rent, utilities, loan payments, child support, etc.) **Handwritten receipts are not acceptable.**
- Checking and/or savings account/debit/check cashing statement.
- Additional proof of income:
  - Federal and/or State tax refunds received in the past 90 days
  - Financial aid received in the past 90 days and anticipated refunds.

\_\_\_\_\_

\_\_\_\_\_

**Office**

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[www.bloomingtontownship.in.gov](http://www.bloomingtontownship.in.gov)

**Trustee**

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